

**Meeting of AMCA Board of Directors held at the AMCA Office, Cannock
Wednesday 18th September 2013, 10.00am.**

Attended by: D. Green – Chairman, Directors: N.Webster (Vice Chairman), M.Brettle, C.Davis, C.Price, R.Pugh, M.Penn, D.Moreton, M.Humphries, S.Cannings.

S.Potts – Gen.Mg.

A.Griffiths and S.Harvey joined the meeting for relevant agenda items.

WEB NOTES OF THE MEETING

1. Notes of the previous meeting held on 7th August 2013 were approved. (Full version and edited web version).

2. MATTERS ARISING from the previous minutes not covered elsewhere on this Agenda.

2.1 Motoduro / hare & hounds seminar planned for Sunday 8th December – S.Potts updated the meeting on the attendance and responses received from the clubs. Clubs have been emailed, written to and contacted by telephone.

The Chairman informed the meeting that AMCA President, Gordon Mycock, had recently broken his hip. He had a short stay in hospital and is now home but remains quite poorly and immobile.

3. NEW BUSINESS

3.1 Accounts – update from A.Griffiths. Discuss accounts previously circulated for the current year up to and including July 2013.

A.Griffiths joined the meeting for this agenda item.

The accounts had been previously distributed by email and hard copies were available at the meeting along with a summary of the key information produced by A.Griffiths. A.Griffiths reported no change in the overall trading of the company and in summary the position after nine months when compared to the previous year is showing a reduction in profit of £99,000. A.Griffiths reported that costs were still being tightly controlled but the main concern remains the reduction in revenues.

S.Potts also issued the British Masters accounts (estimate only, awaiting final figures), the impact of the cancellation of the last round could be seen. A second set of Masters accounts were also issued showing the increased loss had the final round ran. S.Potts reported that the cancellation had saved a minimum of £7,500. D.Green asked if any registered riders had asked for a refund for a share of their registration – S.Potts reported that no requests had been received. All refunds in relation to the cancelled round's entry fees have been processed.

(Administration involved in processing the increased number of One Day Licences taken on the day was discussed but the matter was deferred to the next Motocross Committee Meeting).

(C.Price said that the AMCA website needed improving, S.Potts reported that steps had already been taken to improve functionality, modernise the site and make navigation easier. These improvements will be seen in the coming months).

3.2 AGM – method of electing Directors. This item was taken jointly with Item 3.3.

3.3 Structure of the AMCA Board and the role of the Directors. A proposal was submitted by D.Green for consideration.

The proposal did not gain support from the Board members and therefore the current Board structure remains.

3.4 IMBAs – Annual Congress November 2013, who attends and a proposal for 2014.

C.Price proposed with N.Webster seconding that AMCA continues it's IMBA involvement with an annual review – there was unanimous support for this proposal. Re IMBA congress 2013, C.Price will attend alone as S.Harvey is otherwise engaged on family duties. In 2014 it is likely that C.Price will attend the IMBA Congress with S.Harvey but this can be decided nearer the time. D.Moreton requested that clubs be contacted requesting expressions of interest in running an IMBA round.

3.5 AMCA staff levels – from the Chairman - *with the termination of the Masters series and reductions in members and entries, there may well be redundancies in the staffing of the AMCA office.*

S.Potts distributed two recent press releases and following requests at the Motocross Committee Meeting for more marketing, she requested that any spare capacity within the office should be utilised to market the Association more effectively through online social networks, the website and printed media such as TMX.

C.Davis expressed a need for positive messages to come from the Directors and all those involved with the AMCA. It was agreed that staffing levels would remain as they are currently but will be subject to review.

3.6 Any other savings that should be considered for 2014.

S.Potts said that A.Griffiths had undertaken a report to look at whether there is a need for the AMCA to have an annual audit, current cost approximately £6,500. A.Griffiths concluded that whilst there is not a legal requirement for a company this size to have an audit, there are benefits including the Directors being able to point to the accounts being independently audited in the face of questions being asked at an AGM for example. It was agreed that the AMCA would retain an annual audit for the foreseeable future.

S.Potts said that the vehicle K.Winstanley previously had the use of had been collected earlier this week, she reported that since the major mechanical problems with the vehicle earlier in the year the vehicle is constantly overheating. It is surplus to requirements so S.Potts suggested the vehicle be sold at auction. This was agreed by the Board of Directors.

Timing Bus – N.Webster asked if the office can explore what is involved in having more seats put into the Timing Bus as having only one seat in it restricts it's usefulness – the office will investigate over the winter period and report back to the Board.

M.Brettle asked about mileage log books for vehicles, S.Potts explained that this wasn't practical and with so few people driving the vehicles is unnecessary.

C.Davis enquired about the use of Manmoel – board agreed to proceed with the sale of the site.

S.Potts and D.Green told the Board of a piece of land measuring 26 acres that is for sale at Stafford. The land has a planning permission request in progress for use as a permanent motocross facility. The Board requested that S.Potts make enquires with the land agents and express an interest subject to planning permission being granted.

It was discussed that two other venues may be for sale –S.Potts asked if the Directors from the relevant Groups could monitor the situation and update the Board on any developments.

C.Davis suggested that any monies from the sale of land should be ring fenced for the purchase of land.

A.O.B

1. Request from A.Griffiths for Directors / Coordinators to submit all expenses for the current year by mid October.

2. Request from Bo Anderson of Shobdon Club – *asks that consideration be given to a two tier fee structure for AMCA owned tracks. He suggests that visiting clubs pay a surcharge of £250 over and above what the host club would pay, £200 of the additional fee goes to the host club to help towards annual maintenance e.g. hedge cutting, grass cutting, woodchipping, stone crushing etc. The other £50 to be retained by AMCA to offset the administration costs of sorting additional uses of the tracks.*

M.Humphries left the meeting due to work commitments.

D.Moreton proposed the above, this was seconded by N.Webster – all voted in favour.

3. Request from D.Moreton – *in cases where AMCA receive a request for a track to be donated free of charge (e.g. in the recent case of the Dave Livesey event), should these requests be referred to the Benevolent Fund?*

It was unanimously agreed that in these cases the request should go to the Benevolent Fund.

Also expenses not claimed by Directors for attending the Directors meetings, could these be donated to the Benevolent Fund? It was agreed that if an individual Director wanted to donate their fees to the Benevolent Fund it could be done at the end of the year. S.Potts asks that individual Directors make a request to S.Potts before the end of the financial year and she would then arrange a transfer of monies.

4. Request for consideration from the Office – *could riders(new members) be encouraged to take a 2014 licence now and it would allow them to compete for the remainder of 2013 on the same licence. Also rather than a late renewal fee, could the Board consider an early bird discount of £20 for members renewing their licence before the middle of December? (A licences only, renewals only).*

M.Penn proposed, C.Price seconded – all in favour.

5. Request for consideration from the Office – Logbuy member reward scheme. To discuss the merits of AMCA joining this scheme.

S.Harvey and S.Potts demonstrated the online member benefit scheme. Decision deferred until next Director's meeting.

6. Item referred from Motocross Committee Meeting on 31st August 2013.

C.Price proposed with M.Penn seconding that the £10 double entry fee remain with clubs in full (no office share), all other fees to remain unchanged. 5 voted in favour, 3 against – carried.

7. N.Webster asked if the Board felt the AMCA should have a stand at the Classic show at Telford in 2014. BMCA currently attend and a number of AMCA clubs. No decision was made.

END OF MEETING.

Date of next meeting – confirmed Friday 3rd January.

