

**Meeting of AMCA Board of Directors held at the AMCA Office, Cannock
Wednesday 27th August 2014, 10 a.m.**

Attended by Directors: D. Green – Chairman, M.Penn - Vice Chairman, M.Brettle, C.Davis, C.Price, R.Pugh, D.Moreton, M.Humphries, S.Cannings.

N.Webster sent his apologies.

S.Potts – Gen.Mg.

A.Griffiths and S.Harvey joined the meeting for relevant agenda items.

WEB NOTES OF THE MEETING

1. Notes of the previous meeting held on 22nd May 2014 were approved. (Full version and edited web version). M.Humphries proposed with R.Pugh seconding, all voted in favour with one abstention as the Director M.Brettle was not present at the last meeting.

2. MATTERS ARISING from the previous minutes not covered elsewhere on this Agenda.

D.Green raised that item 2.1 on the previous agenda still remains outstanding. It concerned the reelection of five Directors in one year (2016). It was suggested by M.Brettle that the most senior of the five Directors due for reelection that year be awarded an additional year and therefore would not require reelecting until 2017. C.Davis was agreed as being the most senior Director out of the five. S.Potts suggested that this be decided by the five Directors who are due for election that year – M.Brettle, D.Moreton, M.Penn, M.Humphries, C.Davis – all were in agreement with M.Brettle's suggestion.

M.Humphries made comment concerning the discounted rates the Schoolboy clubs are charging and how this is making it difficult for AMCA clubs to compete in his area.

C.Price commented that it was good news that AMCA had secured Dunlop's sponsorship of the MX1/MX2 Championship for 2015 /16 /17 and also that he may have a contact who is interested in sponsoring the Vets and 2 stroke championship.

2.1 AMCA owned vehicles – S.Potts distributed a document entitled 'AMCA Vehicle Management and Development Report' to the Directors. It had been produced following a suggestion from D.Moreton at a previous Meeting that a review should take place of all AMCA vehicles.

The current AMCA fleet consists of a Nissan Note, Land Rover, Mercedes Sprinter and Vito (sale of Mercedes timing bus is imminent).

A discussion has taken place with Colin Price regarding the fleet and a rolling replacement policy for the vehicles over the next 4 years – the details of this discussion formed the basis of the document.

C.Price proposed with D.Moreton seconding that AMCA proceed with the vehicle upgrades listed in Year 1 (2014), this includes the replacement of the Nissan Note and the sale of the timing bus and tractor. M.Brettle suggested that the replacement of the wheels on the trailer was an unnecessary expense so this will not take place. Seven voted in favour / one abstained - CARRIED.

M.Brettle asked that each year's recommendations from the report be brought before the Board at the beginning of the financial year for individual approval.

2.2 INSURANCE – an Insurance Seminar had been held on 1st July at AMCA HQ, additionally a further seminar specifically for Central Area officials had taken place on 19th August at AMCA HQ.

One of the issues raised by the seminar which has been discussed by Directors before is the number of qualified Stewards we have and how many are doing the job that don't really want to, the possibility of a reduced number of stewards who are more highly trained and experienced who attend more events was discussed and the matter was referred to the Motocross Committee for further discussion.

Re renewal of insurance policies, no prices are likely to be available until the end of the season at the earliest. A meeting with Doodson, S.Potts and M.Penn is to be arranged for the end of September.

S.Potts informed the Directors of the current ongoing claims and any developments.

2.3 Charitable status – S.Potts advised that Solicitors had been in touch to say that the scoping document was near completion and would be forwarded shortly. A meeting had been arranged to discuss the document.

2.4 65cc TRACK GUIDELINES – Deferred by the Chairman to the end of the meeting.

3. NEW BUSINESS

3.1 ACCOUNTS – an update from A.Griffiths regarding the first nine months accounts to 31st July 2014 was provided. Accounts had been distributed by email and hard copies were issued at the meeting.

C.Price expressed concern that the end of the season may see an increased number of cancellations as clubs may not be able to afford to run, this may have a further negative effect on the finances of the AMCA.

Alan Griffiths has decided to retire from his employment at the AMCA in mid September. The Chairman and the Board thanked Alan for his work and commitment over the last three years.

S.Potts presented a detailed proposal to the Board of Directors on how she sees the Accounts facility handled in the future and that Alan's retirement presents opportunities to reorganize the accounts facility of the association.

The proposal was contained in a document entitled 'AMCA Office – Financial Area – 26th Aug 2014'.

R.Pugh proposed that the recommendations be taken forward as per the document and without amendment,

C.Price seconded, 5 voted in favour, 3 abstained – CARRIED.

M.Brettle asked to be supplied with copies of any new Job Descriptions – S.Potts will supply these at the next Director's mtg on 16th October

The current software package used for accounts is called Accounting Office, we have been told by Iris that support for this product will cease in March 2015 and their new product is called 'myN' – Iris are visiting our offices to discuss our upgrade options onto the new software and the likely costs involved. C.Price said to enquire if it will be a single switchover or a two phase switch.

The upgrade is believed to cost in the region of £3,500 but this will be clarified at the forthcoming meeting.

3.2 DIRECTORS EXPERTISE

Over recent months S.Potts has compiled a list of what she considers to be areas of expertise held by Directors in order that should an issue be faced she has a Director to consult if needed. The areas currently covered are detailed below – S.Potts asked if a Director has a skill or an area of expertise to which she is unaware of to please advise.

Don Green (Chairman) – general AMCA issues including club matters, disciplinary issues, Classic matters, advice and historic information.

Mick Penn (Vice Chairman) – Insurance matters and issues concerning AMCA owned / leased tracks.

Colin Price – matters concerning AMCA vehicles, garage and trailer matters, IMBA and Championship matters, Wessex issues.

Dale Moreton – to be point of contact for Health & Safety at AMCA premises, building maintenance and Human Resources.

Carol Davis – Benevolent Fund, Classics and trials.

Nick Webster – issues relating to Championships and North Midlands / North West area issues.

Sue Cannings – issues relating to the East Trent Group.

Malcolm Brettle – enduro / hare & hounds, Central Group issues.

Roy Pugh – issues relating to the Shropshire areas.

Mike Humphries – issues relating to North Avon / South Gloucester and the South West.

3.3 MX1 and MX2 CHAMPIONSHIPS 2015 – the Board was told for information that Associate Sponsorship has been secured from Dunlop for 2015 subject to exchange of contracts.

From Central Group re Championships – 'if clubs who run a Championship are found to be unsatisfactory, then they must prove their worthiness before running another one.' – deferred by Chairman to end of meeting

3.4 PEAK and OFF PEAK rates for MXC – observations in the office regarding a decline in the number of Bank Holiday events led to a discussion about whether the second day of a two day event should benefit from the same rate as a winter event to encourage more clubs to run two day events.

Rather than referring to the rates as winter and main season these could be renamed Peak and Off Peak, off peak could also apply to mid week events. Directors decided that they were in favour of the suggestion but that the decision to implement it lies with the MX Committee so the matter will appear on the agenda for the next meeting.

3.5 LEE DUNHAM RACING facility – the first event ran at the end of July and was a youth day which was

attended by C.Price. C.price reported that the event met with all of the criteria laid down by the AMCA and was satisfied that the event was well run. He suggested that AMCA provide some banners for future events to advertise our involvement.

3.6 THREE COUNTIES CLASSIC CLUB – The office has taken the decision not to issue any further event authorisations to this club, Directors discussed the matter and agreed that the future affiliation of this club to the AMCA should be referred to Classic AGM for discussion.

3.7 NUMBERS IN A RACE – from Nick Webster discuss the feasibility of allowing 40 in a race. As N.Webster had given his apologies to the meeting, it was decided to defer this matter to the next Director's meeting on 16th October.

3.8 PARENTAL CONSENT FORM – from Malcolm Brettle.

It was suggested by the meeting that wording be incorporated into the Licence Form along the lines of 'It is the parent's responsibility to ensure that an appropriate adult accompanies their child to all events and that person should present themselves with the child at signing on.'

3.9 MOTOCROSS COMMITTEE FORMAT – how to encourage more involvement and input. Should proposals be allowed direct from clubs rather than Groups?

It was agreed to try this approach for the next meeting – the closing date for proposals for the next meeting is 1st September so unfortunately it is unlikely that we will be able to make any impact for the next meeting but hopefully we will be able to implement this for the following meeting.

The matter can also be discussed at the next MXC meeting.

M.Brettle said that any club putting forward a proposal should attend the meeting to put it forward.

3.10 YORKSHIRE – an event organizer at Gale Common is seeking to form an AMCA club and run an event in October under the AMCA with a view to running in excess of 6 events in 2015.

The Chairman said that he felt this was the best opportunity in the last few years at getting something off the ground in Yorkshire.

3.11 DIRECTORS MEETINGS DATES 2014

Friday 3rd January - held

Saturday 15th March - held

Thursday 22nd May- held

Wednesday 27th August – today's meeting

Thursday 16th October – next meeting

Saturday 3rd January 2015

Motocross Committee Meeting – Saturday 11th October 2014

Deferred from earlier on the agenda

2.4 65cc TRACK GUIDELINES – S.Harvey was asked at the previous Board Meeting to produce guidance in relation to track marking and marshal points, this had been produced and circulated to Directors prior to the meeting. S.Harvey joined the meeting and presented the proposed guidelines. The guidance concerned itself with track set up / marshal posts and opposing tracks and incorporated systems to allow the running of 65cc machines. The Directors were happy with the guidance and referred it to the Motocross Committee meeting on 11th October for ratification along with the lowering of the age limit for motocross from 9 years to 8 and the inclusion of 65cc machines in the Inter Juniors.

Deferred from earlier on the agenda

Central Group have asked for the 2 stroke and vets round which took place at Boraston on 18th May 2014 to be Discussed by Directors.

From Central Group re Championships – 'if clubs who run a Championship are found to be unsatisfactory, then they must prove their worthiness before running another one.'

M.Brettle also added the possibility of a protocol for clubs to sign up to if granted a Championship round.

The Chairman said that the above were all matters for the Motocross Committee, not a Director's meeting and these matters will be referred to the forthcoming Motocross Committee meeting on 11th October.

A.O.B

- **Wessex grouping**

The Wessex Group Coordinator has requested that a regrouping take place for 2015 as they have such low numbers. S.Potts and D.Green will meet to come up with a proposal which can be discussed at the MX Committee meeting.

- **AMCA owned tracks**

Confidential discussion.

- **Assistance for Classic Clubs**

D,Green said that some Classic Clubs are struggling financially and something should be looked at to assist them. He will work up a proposal for the next Director's meeting.

END OF MEETING 4.30pm