

**Meeting of AMCA Board of Directors to be held at the AMCA Office, Cannock
10am Tuesday 18th September 2018**

Attended by: Mick Penn (Chairman), D.Moreton, M.Humphries, S.Cannings, D.Morris, M.Brettle, D.Green, J.Williams, C.Chamberlain, C.Harrison.

S.Potts – Gen.Mgr., S.Harvey – Events & I.T Manager.

Apologies received from M.Humphries, J.Williams and S.Cannings

WEB NOTES OF THE MEETING

1. Notes of the previous meeting held on 26th June 2018 were approved. (Full version and edited web version). Proposed M.Brettle, seconded C.Harrison – agreed.

2. MATTERS ARISING from the previous minutes not covered elsewhere on this Agenda.

Item 3.13 on previous agenda (extract from previous minutes below).

3.13 PROPOSAL FROM C.CHAMBERLAIN – Look at whole club structure for motocross and how this could be adapted to best suit the future of the sport within AMCA.

Craig had told the previous meeting that an alternative to the current club structure could be a small team of four key paid employees who run all the events. A debate took place over the future of modern motocross and how it may look in the future. M.Penn said further work needs to be done on the financial aspect of Craig's idea. Craig was asked to work on the figures for this meeting when the matter could be re-visited.

S.Potts suggested that as an introduction to paying an individual to run events, the running of a 4 or 5 event winter practice series could be considered as this would be a direct increase in the number of events and generate winter revenue into the AMCA.

Craig had sourced a plant hire quote for all the equipment required to grade a track (tractor, bowser, machine etc) of £1,250 per week if hiring on a continuous weekly basis.

The Board felt that the winter practice series would be difficult to run as an all weather track would be needed and there is already an established winter series running in the Midlands. A lengthy discussion about Craig's idea took place with all present agreeing that the quality of meetings is currently a problem, M.Brettle said that tracks attract riders and D. Morris added that experienced clubs could advise new clubs or those requiring improvement with the running of their meetings. D.Green commented that the Group Meeting structure is in place to facilitate the constructive criticism of club events. C.Chamberlain said that clubs need to provide riders with quality meetings. D.Moreton said that any move away from the current structure of clubs running meetings would need to be put to the AGM. M.Penn asked the meeting if the Board wanted to take this suggestion to the AGM or should we run a tester series? D.Morris said that without anybody to run the tester series then the question is hypothetical. It was agreed by the meeting that the promoter idea could work in an area where there is very little AMCA presence e.g. Yorkshire or South East. It was agreed that no further action is to be taken on this proposal at present, but it could be reconsidered at some point in the future if a promoter who could run meetings is found.

Item 2.1 on previous agenda.

GUIDANCE FOR DIRECTORS – at the previous meeting it was agreed that a confidentiality agreement document for Directors and employees be produced. The Confidentiality Agreement was approved at the last meeting and signed by all Directors who were present. M.Humphries was not present at the last meeting and apologies have been received in advance of today's meeting.

Policy for drivers of company owned vehicles is still a work in progress, final versions of this and Directors Responsibilities and Social Media Policy will be worked on out of season and concluded.

M.Brettle asked if the AMCA office staff had signed a confidentiality agreement, S.Potts said that each member of staff would receive one to sign and she would confirm when they have all been signed and returned to her.

COMMERCIALLY SENSITIVE INFORMATION.

D.Moreton said that any interest should be declared and if a matter concerning this is on the agenda then that Director should remove themselves from the discussion.

D.Morris said that as a Board of Directors, it is all about the examples Directors set which sets the standard for others.

M.Brettle asked if sponsoring the holeshot at the Championship is a problem? S.Potts said everyone has some sort of interest; personal, club, family etc but would hope that personal interests can be set aside when voting on an issue.

3. NEW BUSINESS

3.1 ACCOUNTS – the third quarter accounts having been prepared by Donna Oldaker were discussed. In addition, licence figures, number of events and entries for the year to date were reviewed. Directors were provided with accounts, key performance indicators and bank balances.

COMMERCIAL SENSITIVE INFORMATION

The main reason for the worsening financial position is the loss of events suffered this year as a result of the extreme weather conditions, firstly heavy snow and waterlogging and secondly a drought period through the summer. For the season up until the end of August there have been 29 fewer MX events when compared with the previous year.

Various aspects of the AMCA's fee structure were discussed and fees for 2019 were set.

The club affiliation fee will remain at £55 for renewals, however new clubs will be charged £100. No licences or authorizations to be issued until a club pays its affiliation fee.

Proposed by D.Morris, C.Chamberlain seconded, 5 in favour, 1 against – CARRIED.

Declaration rates for non-motocross activities were discussed, this area has not had a price rise in a number of years. S.Potts suggested a number of increases ranging from 30p for a youth trials rider to a £1 increase for a classic MX rider. (See Appendix A for full detail). These increases were taken on block with D.Morris proposing, C.Harrison seconding, all in favour – CARRIED.

Regarding the standard advance motocross entry fee (currently £30), S.Potts suggested that a £5 increase should be taken in view of the large financial loss to the association this year. D.Green proposed with C.Harrison seconding a £5 increase to the standard advance MX entry fee, 2 in favour, 4 against – FALLEN.

A second proposal was discussed whereby all advance MX entries would take a £3.50 increase and those via clubs on the day would take a £4 increase. D.Morris proposed, C.Chamberlain seconded, all in favour – CARRIED.

The discussion then turned to licence fees, two options were discussed, firstly £70 for a motocross licence without a physical card. There was no support for this option. S.Potts advised that this option did represent significant cost savings but the Directors were concerned that the lack of a photo could cause problems at events.

The second option put forward was £75 and would include a physical licence card bearing a passport photo of the rider. C.Chamberlain proposed, M.Brett seconded, all in favour – CARRIED.

No 2019 licences to be issued without a passport photo.

Regarding the minimum financial guaranteed return to MX clubs, there will be no changes to the current structure for 2019. The return will remain at £3,250 for 70 riders and £2,500 for 60 riders.

D.Morris proposed, C.Harrison seconded, 5 in favour, 1 abstained – CARRIED.

The Championship Committee had a series of recommendations to put to the main AMCA Board in relation to 2019 fees for approval. The Committee proposed a standard advance Championship entry fee of £45 and a registration fee of £100. In addition the Committee proposed a standard £5,500 club return for running a Championship event. 4 in favour, 1 against – CARRIED.

Staffing – CONFIDENTIAL

Staff pay review was discussed which is to be effective from 1st November. S.Potts supplied Retail Price Index and Consumer Price Index rates.

C.Chamberlain was asked to leave the meeting whilst staffing issues were discussed due to his partner being a member of staff.

S.Harvey and S.Potts were also asked to leave the meeting.

PRIVATE DIRECTOR ONLY DISCUSSION

On returning to the meeting the outcomes of the discussions were detailed as a 1% pay review for all staff. Also the pay review timing is now moved to April every year and will be discussed at the Director's meeting following the AGM.

Directors request a full cost and revenue breakdown for the Yamaha Experience – this will be provided at the end of the year when all events have been run.

3.2 AMCA HOUSEKEEPING

SPORT 80 COMPUTER SYSTEM – update given from S.Harvey.

3.3 INSURANCE / BENEVOLENT – to discuss recent / ongoing claims.

CONFIDENTIAL ITEM

Also update given on VNUK legislation issue, a two page article written by S.Potts has recently appeared in British Dealer News and been circulated to the Directors prior to the meeting.

3.4 ACHIEVEMENTS & HONOURS BOARD - D.Green has a suggestion that reflects previous Champions rather than officials. Deferred to next meeting.

3.5 AROUND THE GROUPS – for information the work that has taken place in the Southern Area was reported to the meeting. M.Penn, S.Potts and S.Harvey have attended two Group meetings with a third due to take place next month, this will also include the area's fixture meeting.

3.6 AMCA CHAMPIONSHIPS UPDATE INCLUDING IMBAs – Steve Harvey updated the meeting on the Championship and Directors were asked to determine AMCA's future involvement with IMBA. The Championship Committee had previously discussed IMBA and the impact on the AMCA Championship and would like to recommend to the main Board that expenses are no longer paid for IMBA travel. C.Chamberlain proposed with D.Morris seconding, 4 in favour, 1 against – CARRIED. It was agreed that this will send a clear message to the IMBA board, the decision will be reviewed in January 2019. All agreed that the focus going forward would be on the AMCA Championships. Championship Committee asked the Board to consider a forty gate for all Championship events and also two day meetings where the Championship races are run over two days with the inclusion of support classes. C.Chamberlain proposed, C.Harrison seconded, 4 in favour, 1 against – CARRIED. Championship Committee requested increased signage, flags, banners and improved set up. Approval from Directors needed as more manpower required at Championship events which will come at a cost. All were in agreement that two helpers could be sought to assist with breakdown at a cost of £50 each. C.Chamberlain suggested a specification sheet be compiled to advise clubs running Championship rounds what the minimum requirements are, S.Harvey to produce.

3.7 AMCA OWNED / LEASED TRACKS – discuss how to get best possible usage and maximise revenue potential. From S.Potts, in view of the success with Boraston and the schoolboy usage supervised by Teme Valley could AMCA make one of the conditions of being a host club, that they oversee a non AMCA use of the land which could generate extra income. Deferred to next meeting along with potential sale of under utilised tracks.

3.8 QUALITY OF RETURNED STEWARD'S REPORT FORMS – many forms are coming back to the office incomplete. This issue is to be raised at the Motocross Committee Meeting and the Classic Meeting but can Directors who are also Group Coordinators check that the forms are correctly filled in before they are returned to the office. If an incident occurs at an event and the paperwork is incomplete this causes problems with our ability to defend the association in the event of a claim. Directors asked for any incomplete forms to be returned to Group Coordinators to sort out with the relevant club.

3.9 SOMERSET SCRAMBLES CLUB – The club asks permission to run with a forty gate at Cotley track. More detail required before a decision can be made. S.Potts to contact the club.

3.10 AGENDA ITEM HEARD AT 4pm – CONFIDENTIAL ITEM

3.11 MEETING DATES in 2018

Thursday 4th January 2018 – Director's Meeting

Saturday 10th March 2018 – Motocross Committee Meeting, Director's Meeting and AGM

Tuesday 26th June 2018 – Director's Meeting

Tuesday 18th September 2018 – Director's Meeting

Saturday 13th October 2018 – Motocross Committee Meeting

Saturday 17th November – Classic Fixtures & AGM

Friday 4th January 2019 – Director's Meeting

3.12 AGM 2019 – look ahead to next AGM, four Director terms expire: S.Lane, D.Moreton, B.O'Leary, M.Humphries. Simon Lane and Brad O'Leary will not be standing. Director's to decide how many places will be up for election.

Date set for 2019 AGM – Saturday 2nd March 2019.

It was agreed by those present that two elected positions would be made available at the AGM next year.
(All voted in favour, D.Moreton abstained as he is one of the Directors who's terms expire at the AGM).

A.O.B – time permitting.

No time for A.O.B.

Meeting finished 6.03pm