

**Meeting of AMCA Board of Directors held at the AMCA Office, Cannock
10am Tuesday 26th June 2018**

Attended by: D.Moreton, S.Cannings, D.Morris. M.Penn, M.Brettle, D.Green, J.Williams, C.Chamberlain, C.Harrison.

S.Potts – Gen.Mgr., S.Harvey – Events & I.T Manager.

Apologies received from M.Humphries.

WEB NOTES OF THE MEETING

1. Notes of the previous meeting held on 10th March 2018 were approved. (Full version and edited web version). Proposed M.Brettle, seconded D.Morris – agreed.

2. MATTERS ARISING from the previous minutes not covered elsewhere on this Agenda.

2.1 GUIDANCE FOR DIRECTORS – H.R. consultant John Keighery has produced several documents; Confidentiality policy, Directors Responsibilities and a Social Media policy. All three documents had been circulated to Directors by email in advance of the meeting and also hard copies were issued at the meeting. In principal everyone is happy with the new Documents, S.Potts will go through them and 'personalise' them to fit AMCA, e.g. adding number of meetings per year and expenses information to Directors Responsibilities document. Once amended these documents will be adopted by AMCA. S.Potts is in the process of producing a policy for drivers of company owned vehicles, this is yet to be finalised and is still a work in progress. The confidentiality agreement was discussed in detail and all Directors present agreed to sign the document which would then be countersigned by a second Director.

As M.Humphries is on holiday and not been party to the discussion on confidentiality, he will be excluded from receiving Director's correspondence until such time that he has attended a Director's meeting and the matter has been fully discussed.

3. NEW BUSINESS

3.1 ACCOUNTS – the second quarter accounts having been prepared by Donna Oldaker were discussed. In addition, licence figures for the year to date and returns from events so far this year were reviewed. Mitten Clarke have carried out a six month review of the accounts and processes to ensure that since the system changes and Donna Oldaker producing monthly accounts that all is still in line with their guidance on the preparation of accounts. The main reduction in revenue is due to a fall in entry income which is as a result of a number of events cancelling through adverse weather; at the start of the season tracks were waterlogged and more recently due to the heatwave clubs are struggling to obtain water. For the period discussed we had ran 33 MX events compared with 52 in the previous year. In brief it was concluded that the individual events are contributing a similar amount of money to the previous year but there are not enough of them.

3.2 AMCA HOUSEKEEPING

SPORT 80 COMPUTER SYSTEM – update given by S.Harvey. Steve said that it had been a steep learning curve for some riders but the vast majority had now got to grips with the new system. Sport 80 are currently working on a 're-skinning' of the site which will make it more user friendly for mobile phone users. Several issues were raised with Steve about the system and it's functionality, these included whether a credit can be retained on account following a cancellation to be used at a later date, non-licence holders not currently being able to access programmes on line. Other items were to be taken up with Steve outside of the meeting.

Discussion re upgrading – D.Morris said that the new spreadsheet introduced this year is very effective but needs to be issued every week. There were some complaints about not all groups doing their upgrading regularly enough, Central and South Shropshire Groups will upgrade riders irrelevant of their Group to help alleviate this problem. N.Webster will be emailed to inform him of this as nobody from the Northern area is present at this meeting.

3.3 DISCIPLINARY – CONFIDENTIAL ITEM

3.4 INSURANCE / BENEVOLENT – discuss recent / ongoing claims.
CONFIDENTIAL ITEM

*Update given on VNUK insurance legislation issue. The requirement for all vehicles including those involved in off-road sport to have third party insurance is still a real threat. AMCA are continuing to work with ACU and MCIA to try and oppose this. A meeting of the VNUK Industry Action Group is due to take place on 17th July 2018.

*Industry anti-bike theft initiative – from 1st July 2018 all new off-road bikes will be issued with a V5, a Q plate and appear on the off-road register.

*Note from last meeting – Achievements & Honours Board, S.Potts to obtain quotation – not yet actioned.

3.5 MOTOCROSS COMMITTEE MTG – Newport MXC raised an agenda item at the last Motocross Committee Meeting relating to age limits and an Auto / 65cc class. At the meeting the proposal was a general one regarding the concept of reducing the age limit and the inclusion of Auto's. The idea gained the support of the meeting and this is now referred to Directors for further discussion and for a decision on the detail.

Two documents were considered, one is an extract from the ACU rulebook, the other is guidance from Integro Insurers (both have been supplied in separate documents for Directors to consider). Only one Director supported the introduction of an Autos / 65cc class (C.Harrison), other Directors felt that their inclusion would impose an unreasonable burden of additional responsibility and work for officials.

No changes to the current rulebook were agreed.

It was suggested that the Motocross Committee may wish to consider a reduction of the age limit from 8 to 7 but within the current bike and class structure. This will be put forward to the next Motocross Committee for discussion.

3.6 AMCA CHAMPIONSHIPS UPDATE – Steve Harvey updated the meeting. A Championship Committee Meeting follows this meeting. Steve told the Board that after three rounds numbers were slightly down. D.Morris advised the meeting that if an additional person is required for the Championship Committee, Lee Jones from Apex has put himself forward. D.Morris reiterated the need for dates and venues for 2019 Championship to be confirmed as soon as possible. The impact of waiting for IMBA dates was discussed but all agreed that the future of IMBA is uncertain as it is clearly in decline.

3.7 YAMAHA UPDATE – FOR INFORMATION - 65cc bikes have been received for use at the Yamaha Pro Tour two day event at Apex Practice track and will be retained following the event for rider try outs. The first of the two days at Apex will be exclusively available to AMCA members and dealer referrals.

3.8 GDPR (General Data Protection Regulation) – FOR INFORMATION - a privacy policy and new data protection policy for AMCA have been produced and displayed on the website. In addition a privacy policy that clubs can adopt has also been produced and is available to clubs. We have produced these documents internally using guidance available on the internet.

3.9 VEHICLE UPDATE – the meeting examined the current vehicle list and considered when these may need replacing so this can be costed across the coming years.

Nissan Note – WM14 ORH – 64,000 miles

Mercedes Luton 313 – YT12 GJU – 123,000 miles

Mercedes Sprinter 313 – WM15 LPK – 33,000 miles

Mercedes Sprinter – X4MCA / 2003 – 111,000 miles

Toyota Hi Lux – BT64 YBZ – 62,000 miles

It was agreed to review the Nissan Note and the fork lift truck in January and that the others would remain on the fleet for the foreseeable future or until they develop a significant problem.

3.10 AMCA OWNED / LEASED TRACKS – discuss how to get best possible usage.

Bevercotes – owned – still problematic, still under utilised although Warsop used it once this season and Ollerton have one use planned.

Boraston – owned – fully utilised in 2018, 2019 Championship round requested.

Upavon – owned – under utilised.

Shobdon – owned – 2019 Championship round requested.

Nymphsfield – owned – no host club this season thus far, used by Golden Valley Trials Club. Site visit required, S.Potts will circulate date when this is due to take place.

Bromsberrow – leased – two events so far this year, work has been done at the venue. Group practice scheduled

for 30th September to promote the venue with a view to running again later in the year and securing a host club for next season.

Long Lane – leased – two uses available in 2018, 2019 Championship round requested.

M.Penn said generally speaking AMCA owned tracks are always going to be problematic without a good host club in place.

3.11 TEIFISIDE CLUB REQUEST – age request for grass track meeting.

Directors confirmed age of 11 years and to follow the rules as per MX classes. S.Harvey to send a copy of the relevant rules to the club.

3.12 SHREWSBURY CLUB REQUEST – can the club use tyres buried into the ground with approx. 4 – 6 inches showing above the ground then painted white to define the track edges?

No support from the meeting – refused.

3.13 PROPOSAL FROM C.CHAMBERLAIN – Look at whole club structure for motocross and how this could be adapted to best suit the future of the sport within AMCA.

Craig told the meeting that an alternative to the current club structure could be a small team of four key paid employees who run all the events. A debate took place over the future of modern motocross and how it may look in the future. M.Penn said further work needs to be done on the financial aspect of Craig's idea. Craig was asked to work on the figures for the next meeting when the matter could be re-visited.

3.14 NORTH MIDLANDS BOARD REPRESENTATION

Since Nick Webster stood down from the Board, the area is no longer represented. This was discussed by Directors and it was agreed that if an agenda item specifically relates to the Northern area then Nick may be invited to attend a Board Meeting.

3.15 USE OF SOCIAL MEDIA / WEBSITE FROM C.CHAMBERLAIN – suggestion that AMCA are currently under utilising the benefits of social media and the website due to resource. CONFIDENTIAL DISCUSSION.

3.16 DRUGS

Last year the subject of drug use at events was debated extensively and it was agreed that there would be a zero tolerance with an emphasis on improved notices at tracks and in programmes to discourage use.

S.Potts also met with the company who are undertaking drug testing for the ACU but at the time AMCA declined the implementation of any testing.

Recently the ACU have authorised the company doing their testing to release the results obtained at a recent event to the AMCA in confidence. CONFIDENTIAL. S.Potts is attending a free seminar run by UK Anti Doping which specifically looks at drug use in amateur sports and will report back to the Board afterwards.

3.17 DISCUSSION ITEM FROM C.CHAMBERLAIN – How do we develop a closer working relationship between Board of Directors / Staff? Item for general discussion.

3.18 MEETING DATES in 2018

Thursday 4th January 2018 – Director's Meeting

Saturday 10th March 2018 – Motocross Committee Meeting, Director's Meeting and AGM

Tuesday 26th June 2018 – Director's Meeting

Tuesday 18th September 2018 – Director's Meeting

Saturday 13th October 2018 – Motocross Committee Meeting

Saturday 17th November – Classic Fixtures & AGM

Friday 4th January 2019 – Director's Meeting

A.O.B

Skegness Beach Race – AMCA successfully secured £10,000 funding from the Business Development Fund for the coastal region to further grow and develop the Beach Race. This is £10,000 for 2018 and the same again for 2019.

Brookthorpe track – Cheltenham club have requested that consideration be given to 40 riders being on the track.

It was agreed that 38 or 40 would be acceptable at this track. It was agreed that whatever the front row gate holds up to a maximum of 40 would be permitted.

C.Harrison proposed with J.Williams seconding, 1 against, 1 abstained, remainder in favour – CARRIED.

BWMA / Howard Marriott – several complaints have been raised regarding the fact that BWMA haven't run a meeting but are set up as a club and are accepting members. S.Cannings told the meeting that Howard has been requested to attend the next East Trent group night to discuss running an event.

Chris Harrison asked for the rulebook to be updated to include the minimum guarantee return information.

MEETING CLOSED 3.45pm.