

**Meeting of AMCA Board of Directors to be held at the AMCA Office, Cannock  
Saturday 11<sup>th</sup> March 2017**

Attended by: D.Green, N.Webster, D.Moreton, M.Humphries, S.Cannings, B.O'Leary, D.Morris.  
M.Penn, M.Brettell, C.Harrison.  
S.Potts – Gen.Manager, S.Harvey - External & I.T Manager.  
Apologies: S.Lane

**WEB NOTES OF THE MEETING**

**Before the commencement of the main business of the meeting, the Directors elected a Chair and Vice Chair for a period of twelve months.**

**D.Green and N.Webster stood for Chairman – D.Green was elected Chair following a vote, 6 voted for D.Green, 3 voted for N.Webster.**

**N.Webster was elected unopposed to the role of Vice Chair.**

**Following this, Chris Harrison was considered for co-option as he had indicated that he wished to be co-opted to represent the North Wales / North Shropshire area. The vote was unanimous in favour of co-opting Chris Harrison onto the Board of Directors for a period of 12 months.**

**S.Potts raised the issue of Wessex Group not being represented and it was agreed that she should approach the Group Coordinator about a suitable volunteer.**

1. Notes of the previous meeting held on 5<sup>th</sup> January 2017 were approved. (Full version and edited web version). M.Humphries proposed with S.Cannings seconding – all voted in favour – CARRIED.

2. MATTERS ARISING from the previous minutes not covered elsewhere on this Agenda.

2.1 INSURANCE – All policies have been renewed for 2017. Liability exemption certificates for landowners are available from the office should any landowner request one.

VNUK third party insurance issue - AMCA will soon be submitting it's response to the Government consultation and we then await the outcome of the consultation.

M.Humphries asked if a reduction had been received on the vehicle policy following a reduction in the number of vehicles, S.Potts confirmed that this was the case.

2.2 DATA PROTECTION SENSITIVE ISSUE – excluded from the web notes.

2.3 PARAMEDICS AT EVENTS – at the last meeting it was agreed that all modern MX clubs would be contacted to see if they currently use paramedics. An email has been issued to club secretaries, 27 replies have been received so far. Defer to next meeting at which point hopefully a fuller set of replies from clubs will be available. No amendments to the rulebook are necessary at this stage.

2.4 AMCA BUILDING – For information, the guttering around the building has now been placed and the upgrading of the toilet and boiler room areas is underway. Directors are invited to inspect the progress (both toilets in reception have been completed).

2.5 LARA – For information, AMCA has reduced it's membership level to a joint membership through the Motorcycle Sport Political Strategy Group. AMCA, ACU and MCIA form the MSPSG which is seeking affiliate membership of LARA.

LARA now has three full members, MSA, TRF and GLASS and is mainly concerned with rights of way issues.

**3. NEW BUSINESS**

3.1 ACCOUNTS – the first quarter accounts having been prepared by Mitten Clarke have been circulated by email (hard copies made available at the meeting). Up to date licence figures were issued at the meeting. The new bookkeeper (Donna Oldaker) working one day per week with Mitten Clarke providing month end and quarter end services is working well at the moment. Ideally Donna would perform month end and we could relieve

Mitten Clarke of this task as Donna would be more cost effective but this is a decision for further down the line and progress will be monitored.

3.2 AMCA TRACKS – following an initial discussion at the last Board meeting Dave Morris requests a further discussion on the use of Boraston by Warley Wasps with the Teme Valley club overseeing the use. The matter was debated and it was agreed that whatever the outcome that this would not set a precedent and any further requests would be considered on their own merits. D.Green proposed with M.Penn seconding that Warley Wasps be permitted a single use of Boraston at a cost of XXXXX, date to be arranged with D.Morris to avoid clashes with local clubs. 5 voted in favour, 5 voted against - the Chairman intervened and approved the use on a single event basis – CARRIED.

D.Green said that Adrian Moss of AMCA club, Western Classic would like to use Nymphsfield for the Bonanza event in July – Steve Harvey to check availability.

S.Potts reported that leases have been secured on Long Lane, Newport and Rushwick, Worcester.

M.Brettle expressed concern about the Rushwick venue saying that he considered it to be too small. D.Green suggested that Colin Price be asked to make a visit to Rushwick along with a representative of the Kinver Club and report back.

In future it was agreed that leases should be advised to the Board before a commitment is made but it was stressed that any responses sought by email should be made promptly as past experiences with dealing with land matters show that decisions have to be made quickly and acted upon swiftly.

Under this agenda item Don Green suggested that a complaint received from the Staunton & Corse club be dealt with as it concerned track use and a lease on a piece of land known as Tirley. The complaint had been received on email by Directors and involved allegations against the General Manager and her conduct in relation to actions to obtain a lease on the Tirley Track. There was also an allegation regarding a fixture change. The matter was debated fully. D.Morris referred to an email issued by the Staunton & Corse Club stating that they no longer wished to be involved with the Tirley track and that this directly contradicted the allegations contained in the letter. M.Penn proposed with N.Webster seconding that a letter be issued to the club stating that the matters have been investigated and discussed at length and Directors find that the complaints are unfounded and that the General Manager acted in the best interests of the AMCA and it's members. S.Potts told the Board that the latest information would suggest that AMCA has been unsuccessful at obtaining a lease as the document hasn't been returned by the landowner. 8 voted in favour of the letter being sent, 2 abstained (M.Humphries and M.Brettle) – CARRIED.

3.3 MOTOCROSS COMMITTEE MTG – for information: please note at the last Director's meeting the next MXC meeting was moved to Saturday 17<sup>th</sup> June.

3.4 BENEVOLENT FUND – following the death of Roy Pugh, Colin Price retiring from the Board and Carol Davis resigning, Don Green is now the only member of the Benevolent team. For recent claims Mike Humphries has been added to emails so as to involve more than one Director. The Board considered whether the Benevolent Team should be reformed or as Don has suggested rather than have a separate team, issues and requests can be decided by the full Board. S.Potts said that claims are dealt with by email and a prompt reply from Directors would be required. It was agreed that future claims would be decided on by the whole Board and any payments processed once a majority vote had been received.

N.Webster told his fellow Directors that he felt a 24 hour response to emails is reasonable and efforts should be made to reply promptly. It was agreed that the AMCA office would set reply deadlines as appropriate when seeking responses from Directors.

3.5 MEMBERSHIP / EVENT SOFTWARE – Steve Harvey and Suzanne Potts have started to look at alternative software providers who could supply a more flexible and advanced package. S.Potts explained that a system currently used by other sports bodies such as British Archery and British Weightlifting for events and membership looks like it could be adopted by AMCA. The idea of changing system would be to deliver enhanced features for members and financial savings for the association. An initial meeting has taken place between the proposed supplier but further work needs to be done before making a decision as to the suitability of the alternative system. Updates will be supplied to the Directors on any progress made.

3.6 STEWARDS / CLERK OF THE COURSE SEMINARS – S.Harvey updated the meeting on the 2017 courses. Four courses have taken place, three based at the AMCA office and one in the Southern area. One delegate failed the course but the rest passed. This was the first year with a new trainer following John Keighery's retirement from training and although the courses weren't as streamlined as before, the courses settled down

as the new trainer settled in. It was observed that over 30 delegates had been on each course and that the ideal number is 15, next year more courses may have to take place to keep the numbers down.

For future years there is a possibility that the qualification could be developed to have official recognition as a formal qualification. This is being looked into by S.Potts and S.Harvey and the Board will be kept updated.

3.7 CLASSIC MX DES NATIONS – request for funding from the English and Welsh Classic teams in line with last year. Total cost to the AMCA last year was £2,200 equally split between the Welsh and the English teams. M.Brettle proposed with N.Webster seconding that the same level of funding be repeated in 2017 – all voted in favour – CARRIED.

### 3.8 MEETING DATES in 2017

#### Director's Meetings

Thursday 5th January 2017

Saturday 11th March 2017

Tuesday 27<sup>th</sup> June 2017

Tuesday 19<sup>th</sup> September 2017

Thursday 4<sup>th</sup> January 2018

#### Annual General Meeting

Saturday 11th March 2017

#### Motocross Committee Meetings

Saturday 17<sup>th</sup> June 2017

Sunday 19<sup>th</sup> November 2017

#### Dirt Bike Show

26-29<sup>th</sup> October 2017

#### Classic Fixtures Meeting

Saturday 18th November 2017

### **A.O.B**

Request from Malcolm Brettle as to current position with vehicles, S.Potts said that all acquisitions agreed by the Board had been actioned and all vehicles are now in place. With regard to sale of vehicles, the white modern timing trailer is being sold on by the company we have ordered the new trailer from, the Leyland Daf truck is with the dealer it was purchased from and is up for sale, the Ivor Williams trailer has been sold. The old white P.A. trailer did not sell when it was advertised on the AMCA website, it was suggested at the meeting that this be advertised on Ebay.

Skegness Beach Race – Nick Webster asked about council funding for the event, S.Potts said that the funding remains in place for 2017.

Boraston, fencing project – Dave Morris has obtained two quotes for fencing materials for the in field area at Boraston. Both quotes are in the region of £5k but Dave is waiting on a third quote which will hopefully come in cheaper. The club will provide manpower for the installation of the fencing. S.Potts will email the Directors with the third quote.

M.Humphries asked why AMCA vehicles were being used by staff at AMCA events, S.Potts told him that the vehicle in question is the company vehicle of C.Chamberlain and that if questions are asked of Directors about this then they should be told that is the case.

M.Humphries also asked about driving licence and insurance requirements for drivers who tow AMCA start gates and P.A. trailers. It was suggested that Co-ordinators could be asked to check insurance documents and licences. Some Groups have no set operator and the driver can vary week to week.

**END OF MEETING**

