

**Meeting of AMCA Board of Directors held at the AMCA Office, Cannock  
Saturday 10<sup>th</sup> March 2018 (following on from AGM and MXC mtg)**

Attended by: D.Moreton, M.Humphries, S.Cannings, D.Morris. M.Penn, M.Brettle, C.Harrison, J.Williams, C.Chamberlain.

Apologies: B.O'Leary

S.Potts – Gen.Mgr., S.Harvey – Events & I.T Manager.

**WEB NOTES OF THE MEETING**

**Before the commencement of the main business of the meeting, the Directors elected a Chair and Vice Chair for a period of twelve months. Two Directors put themselves forward for the roles; Mike Penn and Dave Morris and it was agreed that the person with the most votes would become Chairman and least number of votes would become Vice Chair.**

**M.Penn received 4 votes and D.Morris 3 votes, therefore M.Penn was elected as Chairman and D.Morris Vice Chair.**

**Following this, any candidates for co-option onto the Board were considered. Don Green had indicated that he wishes to be co-opted to represent the Classics. Don was voted onto the Board unanimously for a period of one year, this was communicated to Don by telephone. Don will attend the next Board Meeting.**

1. Notes of the previous meeting held on 4th January 2018 were approved (full version and edited web version) with the addition to the notes of two sentences requested by M.Humphries (below):

Item 3.8

*M.Humphries spoke on behalf of the Dursley Club about their possible leaving of the AMCA. The Dursley club AGM is on Friday 5<sup>th</sup> January when a final decision is expected to be reached. A discussion took place on the subject of the of Dursley Club and various opinions were expressed.*

He would also like his name added to the sentence:

*This was discussed at length and M.Brettle along with M.Humphries agreed that an elected representative in each area could be a way forward.*

2. MATTERS ARISING from the previous minutes not covered elsewhere on this Agenda.

2.1 INSURANCE – No new claims due to being early in season. Update on VNUK legislation issue had been given at the Motocross Committee meeting earlier.

2.2 GUIDANCE FOR DIRECTORS – at a previous meeting it was agreed that a confidentiality agreement document for new or perspective Directors be produced. S.Potts and D.Moreton have sourced two possible versions. These have been previously circulated by email, hard copies were available at the meeting and a decision was to be made as to which should be used. It was felt that one of the agreements was too detailed whereas the other one perhaps didn't contain enough detail and ideally the final document should sit somewhere between the two. In addition to the Confidentiality agreement, S.Potts had spoken to John Keighery about a guidance document for Directors. It was agreed to wait for John Keighery to produce the Guidance document and to ask him for his assistance with a confidentiality agreement. It was also suggested that we seek the assistance of Junction 17 (John Dutton) in the producing of a policy for drivers of company owned vehicles.

3. NEW BUSINESS

3.1 ACCOUNTS – the first quarter accounts having been prepared by Donna Oldaker were discussed. Hard copies were given out of both the abbreviated and short versions which had previously been distributed by email.

In addition, licence figures for the year to date and returns from the first events of the year were reviewed.

Following the last meeting, S.Potts has liaised with Mitten Clark / Donna Oldaker regarding quarterly accounts and the annual assurance review, Directors have been updated by email on receipt of prices from Mitten Clark – they will continue to provide the annual assurance review but Donna Oldaker will takeover the preparation of the quarterly accounts.

Mike Humphries asked that the Directors consider the provision of monthly accounts rather than quarterly accounts but this was thought to be unnecessary. It was agreed however, that more regular licence and entry updates are needed and a return to monthly Key Performance Indicators will be instigated. This information will help Directors monitor the financial performance of the Association as the season progresses.

### 3.2 AMCA HOUSEKEEPING

- SPORT 80 COMPUTER SYSTEM – S.Harvey told the meeting that a go live date was soon to be confirmed but is anticipated as being early April.

3.3 MOTOCROSS COMMITTEE MTG – discuss MXC mtg and AGM which took place earlier today and any issues arising from the minutes which require Director's input.

One such discussion item was the proposal from Newport MXC relating to age limits and an Auto / 65cc class. Steve Harvey is to prepare the class structure based on other organisations who are running the same ages / bike capacities and Suzanne Potts is to liaise with Insurers over any possible implications. The matter will be discussed further at the next Director's meeting.

3.4 BENEVOLENT FUND – Alan Hale passed away earlier this year and a donation from the Funeral collection of £398.30 has been received. The funeral was very well attended and many of those there were current or former AMCA members. Dave Morris asked whether AMCA should look at remembering former members and requested that this be discussed informally by Directors. The meeting discussed various ideas and decided that an Achievements & Honours Board would be appropriate. S.Potts to obtain a quote and refer back to next Director's meeting.

A request for financial assistance had been received at the AMCA office from an injured rider: CONFIDENTIAL DISCUSSION.

### 3.5 CONFIDENTIAL ITEM.

3.6 CHILTERN HILLS ENDURO – Club requests a Director to visit one of their events with a view to reducing the age limit to eight. Directors to discuss age limit. Also to discuss Dusk till Dawn event.

There is no support amongst the Directors for a reduction in the age limit, this has been discussed before and there is still no appetite for a change. Regarding a Director attending one of the Chiltern Hills events, the Directors ask for more dates as the initial ones provided are unsuitable.

### 3.7 CONFIDENTIAL ITEM

3.8 OSET ELECTRIC MX SERIES –proposal had been circulated by email prior to the meeting. Directors agreed that the electric bikes can be included if and when the age limit reduces to six and an autos/ 65cc class is introduced.

3.9 CLUBMAN CHAMPIONSHIP 2019 – Mike Penn had requested an initial discussion on a Clubman Championship for next year. The idea had been discussed at the motocross committee meeting and feedback has been requested from Groups. Concern was expressed by several Directors that clubs were not understanding of the need to increase entries, this maybe in part due to the minimum guarantee of £3,250 being in place.

### 3.10 MEETING DATES in 2018

Thursday 4th January 2018 – Director's Meeting

Saturday 10th March 2018 – Motocross Committee Meeting, Director's Meeting and AGM

Tuesday 26th June 2018 – Director's Meeting – NEXT MEETING

Tuesday 18th September 2018 – Director's Meeting

Saturday 13th October 2018 – Motocross Committee Meeting

Saturday 17th November – Classic Fixtures & AGM

Friday 4th January 2019 – Director's Meeting

**A.O.B** - NONE

